

REQUIREMENTS

- **Not be a citizen of a State of the European Union** , the European Economic Area or Switzerland, or a relative of citizens of these countries to which the Union citizen regime applies.
- **Not be irregularly** in Spanish territory.
- **Lack a criminal record** in Spain and in their previous countries of residence for crimes existing under the Spanish law.
- **Not be prohibited from entering Spain** and not appearing as denied entry into the territory of countries with which Spain has signed an agreement to that effect.
- Have the **necessary financial means to cover the expenses of stay and return** and, where appropriate, those of their relatives, in accordance with the following amounts:
 - For its monthly support, 400% of the IPREM,.
 - For the support of each of their relatives, 100% of the IPREM.
- Have **public or private health insurance** arranged with an insurance entity authorised to operate in Spain.
- **Not suffer from any of the diseases that may have serious public health repercussions** in accordance with the provisions of the International Health Regulations of 2005.
- **Not being** , within the **commitment** period of **non-return to Spain** that the foreigner has assumed by availing himself of a voluntary return program.

[\[Back to top\]](#)

REQUIRED DOCUMENTATION

Note: in general, copies of the documents must be provided and the originals must be exhibited at the time of submitting the application.

- **Application form for a residence visa** in an official duplicate model, duly completed and signed by the foreigner, or his legal representative if he is a minor. This form can be obtained at <http://www.maec.es>

- **Passport or travel title** , recognised as valid in Spain, valid for a minimum of one year.
- **Criminal record certificate** or equivalent document, if you are of legal age, issued by the authorities of the country of origin or the country or countries in which you have resided during the last five years.
- **Documentation accrediting having financial means** for the period requested. It can be accredited by any means of proof, including; property titles, certified checks or credit cards accompanied by a bank certification that accredits the amount available as credit on the card. If the means come from shares or participations in Spanish, mixed or foreign companies, based in Spain, they must be accredited by certification of the same that the applicant does not carry out any work activity, accompanying a sworn statement to that effect.
- **Documentation accrediting having medical insurance** .
- **Medical certificate** . **Important note:** when documents from other countries are provided, they must be translated into Spanish or the official language of the territory where the application is submitted. On the other hand, any foreign public document must be previously legalised by the Spanish Consular Office with jurisdiction in the country in which said document has been issued or, where appropriate, by the Ministry of Foreign Affairs and Cooperation except in the case in which said document has been apostilled by the competent authority of the issuing country according to the Hague Convention of October 5, 1961 and unless said document is exempt from legalisation under the International Convention. For more information on the translation and legalisation of documents, you can consult the information sheet

PROCESS

- **Subject legitimised to present the application** for temporary residence: the foreigner, personally. If you are a minor, your parents, guardians or duly accredited representative, personally.

- **Place of presentation** : Spanish diplomatic mission or consular office in whose demarcation the foreigner resides.
- **The fees** : will accrue at the time of admission to the application process, and must be paid within ten business days, are:
 - Visa issuance fees
 - Fees for residence authorisation: Model 790 code 052
- **Resolution** period: The notification period for the resolution is three months from the day following the date on which the application was entered in the registry of the competent body for processing. Once the said period has elapsed without the Administration having given an express response, it may be understood that the request has been rejected by administrative silence.
- **In the case of granting** the residence visa, the foreigner **has one month from the notification to collect it personally** . In case of not doing so, it will be understood that you have renounced the visa granted, and the procedure will be archived.
- Once the visa is collected, **the applicant must enter Spain within the validity period of the visa, which in no case will exceed three months** .
- The initial temporary residence authorisation **will last for one year** and its validity will begin on the date of entry into Spain.
- **Within a month of entering Spain, the foreigner must personally apply for the foreigner's identity card** , at the Immigration Office or Police Station of the province where the authorisation has been processed. To see where to go, the hours and if you have to make an appointment, you can consult: http://www.seap.minhap.gob.es/web/servicios/extranjeria/extranjeria_ddgg.html
- The applicant will display his passport or travel title **at the time** of the fingerprint **process** and will provide:
 - **Card application** , in official model (EX-17) available at <http://xtranjeros.mitramiss.gob.es/es/ModelosSolicitudes/index.html>
 - **Proof of payment** of the card **fee** .

- **Three recent colour photos** on a white background, passport size.